## STUDENT INITIATED PLACEMENT APPLICATION

### STUDENT NAME:

### PROGRAM:

- **M Div.**
- **other**

### ADDRESS:

### CITY, ST, ZIP:

### TELEPHONE NUMBER:

### SUPERVISOR:

### SITE OR PROJECT NAME

### ADDRESS:

### CITY, ST, ZIP:

### TELEPHONE NUMBER:

### EMAIL ADDRESS:

### FAX NUMBER:

### PERIOD OF PLACEMENT AND DATES

- **Academic Year**
- **Summer**

**Beginning Date:** _______/________/________

**Ending Date:** _______/________/________

### RATIONALE FOR THIS PLACEMENT

Use separate sheets of paper as necessary to address the following. **Submit two hard copies** of the application to the Office of Ministry Studies no later than the published deadline.

1. How will this project enhance your educational and vocational goals? What has led you to propose this setting or project as your field education placement?

2. What Arts of Ministry do you plan to meet? How will you do so? Be specific in naming how particular tasks and projects will enable you to meet particular Arts of Ministry competencies.

3. If you are proposing a site that is not an HDS accredited institution, please provide an organizational description, including their mission and major focus of the work.

4. Describe the proposed supervisor's training, experience in, and understanding of supervision for ministry.

5. Attach the proposed supervisor’s résumé.

6. Describe the proposed supervisor's relationship to/with the site or project.

7. What are the compensation arrangements? Are you planning to use Federal Work-Study Funds? How will the 25% co-pay be paid? Please list the work-study eligible tasks and the approximate number of hours/week spent on those tasks.

*Please note that this application is only for the purposes of approval of this placement. If the placement is approved, the student and supervisor must complete the Placement Contract and then the Learning Agreement, Mid-Year and Final Evaluations.*