



# Harvard Divinity School

## Visiting Scholar/Postdoctoral Fellow Data Form for Unsalariated Appointments (including Researchers with Outside Funding)

All one-term appointments run from August 1 to December 31 or from January 1 to May 31 (with a minimum stay of at least three months). All full-year appointments begin August 1 and end May 31 of any given academic year. Only in unusual circumstances can a visiting scholar's appointment be extended beyond the 10 months of an academic year; any appointment longer than 12 months will also need to be reviewed by a faculty committee and will require the permission of the Dean and the associate dean for faculty and academic affairs.

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### Step 1: Review and Complete Application Requirements

After you have completed the application requirements explained in detail at <http://www.hds.harvard.edu/faculty-research/research-appointments/postdoctoral-fellows> or <http://www.hds.harvard.edu/faculty-research/research-appointments/visiting-scholars>, you must also complete the data form below or your appointment will not be processed. Please submit this completed form with your application materials.

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### Step 2: Program Information

Research Start Date:

Proposed Length of Stay:

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### Step 3: Personal Data

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Surname (Family Name)

Given Name (First Name)

Middle Name

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Street Address

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City

State/Province

Country

Zip/Postal Code

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Telephone 1

Telephone 2

Preferred Email

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Primary Citizenship

Additional Citizenship

U.S. Permanent Resident?



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### Step 4: Visa Status for Non-US Citizens or Residents

Will you require a visa to enter the U.S.?:

Will HDS or an outside funding source be responsible for sponsoring your visa? (Please identify outside funding source, if applicable:

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*Please note: if you request that Harvard Divinity School sponsor your visa, you will be contacted by a member of the Office of Academic Affairs for additional information.*

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### Step 5: Health Insurance

Health Insurance is required of all Harvard University affiliates. Please list and/or explain your health care coverage during an expected appointment at Harvard Divinity School:

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### Step 6: Funding Source

Please identify the source(s) of funding support during an expected appointment at Harvard Divinity School (i.e. sabbatical/home institution; research leave/home institution; outside source (e.g. Fulbright); personal funds:

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